



# New Era Church

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## ***When a non-member dies:* BEREAVEMENT POLICY**

*Our mission is to serve our church family in their time of need.*

We, the Senior Pastor, and the entire New Era Church (NEC) family join in prayer with you as you grieve the loss of your loved one.

Please have a member of the immediate family to contact the church office (317) 923-5644. We will do our best to contact the family within 24 hours of being notified.

## **BEREAVEMENT GUIDELINES**

### ***Non-Member Bereavement Guidelines:***

NEC does not rent its facilities out for the use of funerals to individuals outside of the scope of the policies and procedures set forth in this document. Within the confines of this policy you will find that NEC opens its doors for Christian Burial to the following:

- *All services for non-members, including wakes and funerals held at NEC must be approved.*
- *If approved by the Senior Pastor, the funeral for non-members must be held **Monday – Wednesday**, generally with a visitation/wake on the same day as the funeral service. The viewing will take place at 10:00a.m., followed by the funeral at 11:00a.m.*
- *No love meal will be provided, by the church. The use of the facility is upon approval.*
- *The church will provide Welcome Team members.*
- *All programs must be approved by appropriate Pastoral staff conducting the services.*
- *The order of service will be followed as it is printed in the program. Last minute changes are not allowed as it distorts the flow and sanctity of the service.*
- *All services will be officiated and eulogy conducted by Senior Pastor or designated personnel.*

- *Tributes – each will be held to a two-minute maximum, individuals presenting must be designated and preprinted in the program*
- *The family is required to meet with Pastoral staff prior to the services being held*
- *There is a \$150 ministerial fee for conducting the services that must be paid by the family*
- *There is a fee for the use of Audio Visual and/or Multimedia Ministry of \$75 each. Multimedia Ministry is only available upon request (72 hours) in advance.*
- *There is a \$75 fee for the use of our Music Support Personnel.*
- *The use of the fellowship hall is \$350.*
- *All fees must be paid in full by the family prior to the date of service.*

#### **Casket Closing Policy:**

- *We give death no victory, it is the church's policy that the casket be closed at some point during the early part of the services. Once it is closed it will not be reopened. **THERE IS NO EXCEPTION TO THIS RULE.** The scripture is very clear that death has no victory, therefore we culminate the service and recess in victory!*

*"...flesh and blood cannot inherit the kingdom of God..."*  
*1 Corinthians 15:50*

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